

UNIVERSITE D'ABOMEY-CALAVI

Faculté des Sciences Economiques et de Gestion

Major: G2 (Catch-up Exam)

Academic year: 2018-2019

Instructor: Dr. D. LANMANTCHION

Subject: EAP-Management

Duration: 1hour

TASK ONE: Reading Comprehension

Text: Understanding the stock market

Most stocks are traded on exchanges such as the New York Stock Exchange (NYSE) or the NASDAQ. Stock exchanges essentially provide the marketplace to facilitate the buying and selling of stocks among investors. Stock exchanges are regulated by government agencies, such as the Securities and Exchange Commission (SEC) in the United States, that oversee the market in order to protect investors from financial fraud and to keep the exchange market functioning smoothly.

Although the vast majority of stocks are traded on exchanges, some stocks are traded over the counter (OTC), where buyers and sellers of stocks commonly trade through a dealer; or "market maker", who specifically deals with the stock. OTC stocks are stocks that do not meet the minimum price or other requirements for being listed on exchanges.

OTC stocks are not subject to the same public reporting regulations as stocks listed on exchanges, so it is not as easy for investors to obtain reliable information on the companies issuing such stocks. Stocks in the OTC market are typically much more thinly traded than exchange-traded stocks, which means that investors often must deal with large spreads between bid and ask prices for an OTC stock. In contrast, exchange-traded stocks are much more liquid, with relatively small bid-ask spreads.

<https://corporatefinanceinstitute.com/resources/knowledge/trading-investing/stock-market/>

Choose the correct answers from A, B, C or D. Write numbers and letters only. (5pts)

1. Some exchanges mentioned in the text provide a space for

- A. A small number of stocks to be traded
- B. All stocks to be traded
- C. A great deal of stocks to be traded
- D. Thousands of stocks to be traded

2. There are no stocks that do not involve

- A. Investors
- B. Security investigators.
- C. Buyers
- D. Sellers

3. A dealer is someone who

- A. Smuggles stocks
- B. Sells stocks on the black market.
- C. Deals in stocks
- D. Eases the trade of stocks

4. Compared to stocks listed on exchanges, OTC stocks are of

- A. Unquestionable quality
- B. High quality

- C. High price quality
- D. Less quality

5. The price at which a dealer is prepared to buy stocks is known as

- A. Ask price
- B. Buy price
- C. Expensive price
- D. Bid price

TASK TWO: Complete each section of the table below with the appropriate numbers of sentences. Write numbers only. (5pts)

Banking	Management functions	Accounting	Business organization	Stock market

- 1.The financial institution granted the businesswoman twenty million francs.
- 2.There are many corporates around the world.
- 3.Tobi’s shares are expected to yield a lot of dividend this year.
- 4.A company’s manger should learn how to delegate power.
- 5.Bookkeeping is one of the requirements of the accounting job.
- 6.The law of offer and demand should be learnt to the tip of the fingers.
- 7.With ATM services, one can access one’s cash, even over the weekend.
- 8.The assistant accountant is allegedly accused of wrongdoing.
- 9.One-person business has advantages as well as disadvantages.
- 10.The position can be filled by someone with integrity.

TASK THREE: Turn these numbers in figures. (5pts)

- 1.Five point oh eight.
- 2.Three-sevenths.
- 3.Nine billion one million three thousand.
- 4.Nine to the power of ten.

TASK FOUR: (5pts)

L'ECHIQUIER, a Beninese local newspaper, has advertised a position of assistant accountant in its latest issue of June 2019. And since you meet the job’s requirements, you have decided to apply for the job.

But you need to write a cover letter.

Note: Write ONLY:

The conclusion of the cover letter in not more than **TWO (2) LINES**.