

UNIVERSITE D'ABOMEY-CALAVI

FACULTE DES SCIENCES ECONOMIQUES ET DE GESTION

LICENCE EN SCIENCES TECHNIQUES COMPTABLES ET FINANCIERES

EPREUVE D'ANGLAIS DES AFFAIRES

**I- Choose the best answers in the brackets to fill in the following gaps. Write down the numbers and the letters only**

1-James Dona is flying to South Africa. The written plan of the different places he will go through is called the .....

(A- itinerary, B- luggage, C- Boarding Pass).

2- When getting ready for his vacation in Toronto last year, James went to .....money in CCCC at Ganhi for currency exchange.

(A. withdraw, B. to deposit, C. to take)

This took too much of his time as he .....first, waiting for his turn (A- got in queue; B- get in queue; C-gets in queue).

3- Once in the plane, he has put his carry-on baggage into..... (A- the overhead compartment, B- the plane, C-the cargo hold)

4- James feels tired after any sudden activity; there is a chance that he is..... (A- unhealthy, B- fit, C- inactive)

5- Last time he went to the hospital for treatment, the doctor first asked about the.....

(A- symptoms, B- insurance plan, C- family history).

6- In his country, James has set up his own business. His payment on day to day or monthly basis is his.....

(A-expenses, B- trade, C- account)

7- As a wholesaler he buys in large quantities from.....and sells to the retailers (A- the manufacturer, B- the consumer, C- the trader)

8- Back home, he sold the goods to.....

(A. retailers, B- consumers, C- market)

9- One day he met Diallo Moriba who sells near the University. He is called

(A- manufacturer, B- sole proprietor, C- business man)

10- Diallo wants to become a real business man, so he decides to associate with Nana Kufor. They have to..... ( A- sign an agreement, B- write a marriage paper, C- go to see a lawyer).

**II- Answer clearly these questions**

- 1- Why do we write a letter?
- 2- What are the different parts of a letter?
- 3- How do we call the first part of a formal letter?
- 4- How many letters do we have?
- 5- How do we call the last part of a formal letter?

**III- Match the following words to their synonymous (Write down the numbers and the letters only)**

- 1- To deposit
- 2- Capital
- 3- Flight attendant
- 4- To board

- A- Waiter
- B- To put in
- C- To embark
- D- Tools